

PRESENTATION CONVENT SR. SEC. SCHOOL, GANDHI NAGAR, JAMMU

VERIFICATION OF DOCUMENTS FOR UKG 2023-24

on 21/02/2023 & 23/02/2023 AT THE GIVEN TIME

Requirement for the verification process

- **Being shortlisted does not guarantee admission**
- **Admission norms of this institution shall supersede any other criteria**
- **List of documents needed in original**
- **The verification of documents is a mandatory step for the admission process**
- **Both the parents need to be present along with their ward.**

No.	List of Documents needed in original	
1	Matriculate	Mark Sheet/ Matric Diploma.
2	Sr. Secondary	Mark Sheet /Diploma
3	Graduate	Degree/ Mark Sheet
4	Post Graduate	Degree/ Mark Sheet
5	Professional Degree Holder	Degree/ Mark Sheet
6	Doctor/ Engineer/Architect/ Advocate/CA/ Technical/ Def. Personnel	Degree/ Proof of your work (Certificate from the employer)
7	Single parent	Death Certificate/ Divorce order/ Adoption deed.
8	Catholic/ Christian	Baptism Certificate/Letter from the Parish Priest/ Pastor .
9	Sibling Case	Proof of the child studying in this school(ID card), Mark Sheet of the last result declared in the academic session 2020-21.
10	Address Proof	Aadhar Card of both Parents & Child, Voter ID of Parents/Electricity Bill
11	Original Date of Birth Certificate and one photocopy. (The photocopy should be clear.)	

Sr. Amelina Rodrigues,

Principal

Kindly note:

- To park the vehicles in a single lane as per the Traffic Rules.
- To follow the schedule as per the time and the group assigned

Group I - Date: 21/02/2023 Reporting Time: 1:00 pm sharp

Group II - Date: 23/02/2023 Reporting Time: 08:30 am sharp

Group III - Date: 23/02/2023 Reporting Time: 1:00 pm sharp